

**SUN RIDGE OWNERS ASSOCIATION**

Board of Trustees Meeting

December 2, 2015

Open Session

---

**BOARD MEMBERS PRESENT:**

Jeanne Dombrowski, President  
Jim Myers, Trustee  
Matthew Litterini, Treasurer

**BOARD MEMBERS ABSENT:**

Pat Gallagher, Vice-President/Secretary

**PREMIER MANAGEMENT PRESENT:**

Ed Frank, Principal, Premier Management Associates  
Victoria Miller, Community Manager

**LEGAL PRESENT:**

Jeff Sirot, Esq.

**RESIDENTS PRESENT:**

Scott Jordan, 11 Maple Court

---

**CALL TO ORDER**

- The Open Session was called to order at 7:25\*pm. The above-noted individuals were in attendance.

**MINUTES:**

- Jim moved to approve the Minutes from last meeting, November 4, 2015, Matt seconded and all in favor, *Motion Carried*

**OLD BUSINESS: None**

**NEW BUSINESS:**

**2016 Budget** – Jim moved to approve the final 2016 Budget, Matt seconded and all approved. *Motion Carried*  
Budget will be mailed to all owners in advance of January billing.

**Tree Removals**

Jim moved to approve proposal from LMS for Tree Removal for \$ 560.00 on Locust Court and 6 Removals in rear area of Elm Terrace for \$ 2,640.00, Matt seconded and all in favor, *Motion Carried*

**FINANCIAL:**

- The most recent profit and loss statement was provided as financial report.

**Homeowner Forum –**

Mr. Jordan requested an email notification of tennis net removal for winter. Mr. Jordan also commented about JCP&L notification regarding conduit to units.

**ADJOURNMENT:** Open Session was adjourned at 7:35pm\*

Clock was ahead 5mins\*

**NEXT MEETING:**

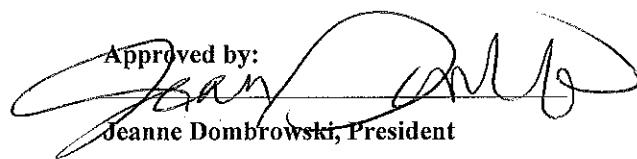
- The next meeting will be Wednesday January 6, 2016 at 7:30pm in the Office.

Prepared By:

  
Victoria Miller, CMCA

Community Manager

Approved by:

  
Jeanne Dombrowski, President